

	Location: 1848 Smith Twp State Rd, Slovan Pa
	Date: 12/04/2023
	Time: 7:00PM

Smith Twp Parks & Rec Meeting Agenda

- **Call to Order**
 - Attendance
 - Motion to accept 10/02/2023 minutes
- **New Business**
 - Resignations
 - New Year's Eve - Eve Extravaganza
 - 12/30/2023 at Knights of Columbus Burgettstown
 - Invoice sent to Michelle.
 - 5:00 - 8:00 PM
 - Facepaint booked - Busy Bees Arty Party: Payment requested in full on day of event.
 - Invoice sent to Michelle.
 - Food truck scheduled - Nappies
 - Need: projector/sound system, playlist, smores, hot chocolate, characters, crafts, activities.
 - Flyers printed and dropped off to Korkis & Kids in Motion
 - Letter to ETC for playground equipment purchase was emailed to RC on 10/17/23; did not hear back regarding if it was forwarded.
 - Letters to ETC & Donation request letters are in Google Drive. Need to verify contacts & assign someone to send letters/follow up.
- **Old Business**
- **Open Discussion and Public Comment**
- **Meeting Adjourned**